

**WSSMA
CONFERENCE 2023**

Thursday, April 27 – Saturday, April 29

**Hosted by Washington State Society of Medical
Assistants**



TOGETHER. Everyone. Achieves. More.

Registration Packet

Welcome to the WSSMA Conference 2023

This exciting conference is the collaboration between the local chapter and Washington State Society of Medical Assistants (WSSMA). We welcome all participants from the Northwest Region and beyond--Medical Professionals: Active and Retired, Educators and Students.



We have developed an excellent educational and networking experience for attendees.

We have tried to meld each state's traditions and processes as much as possible, building on our experiences with all members helping to plan this Conference.

We hope you will enjoy yourself and we look forward to working together again in the future to host more events.

With everyone's safety in mind, we will follow the local, hosting state, or CDC* guidelines, current at the time of the Conference.

A big THANK YOU to the SPONSORS of the WSSMA Conference 2023!

Without your support, functions such as this, would not be possible.

WSSMA CONFERENCE

April 27th – 29, 2023 The Centennial Hotel — 303 W North River Dr, Spokane

Note: If you have any allergies that would impact your participation in the conference, such as food allergies (including peanuts, tree nuts, or seafood) please provide us with notice of such allergies. While we will use reasonable efforts to accommodate your special needs, we shall not be responsible for any damages, additional cost, or losses to you as a result of any party's — another attendee, the hotel, or conference vendor - failure to accommodate your needs.

Note: We will attempt to accommodate reasonable dietary needs, but the hotel cannot provide for every individual's special diet.

Hotel Information:

The Centennial Hotel
303 W North River Dr, Spokane, WA 99201

Reservations: Guestroom reservations may be made online through this link:

Washington State Medical Assistants
Start Date: Wednesday, April 26, 2023
End Date: Sunday, April 30, 2023
Last Day to Book: Friday, March 31, 2023

If you have any issue booking rooms through the web site, contact Autumn Kovacich, Sales/Group Housing Coordinator
akovacich@thedavenportotel.com t: 509.789.6815

By phone, call **1-844-733-3305**. Make sure to use the WSSMA Washington State Society of Medical Assistants Conference name, so you will get the Conference Group rate.

Make reservations by March 31, 2023 (or until our room block is full, whichever comes first) to get the conference rate:

Room rates: Standard 2 queen beds
\$ 159.00 for 1-2 occupants
\$ 159.00 for 3 occupants
\$ 159.00 for 4 occupants

Check in time 3:00 PM; Check out is 11:00 AM

GUESTROOM CANCELLATION POLICY: Guests have 48 hours, prior to arrival, to cancel their room reservation without penalty. Guests will forfeit one (1) night's room and tax if they do not cancel their reservation by 4:00pm, local time, 48 hours prior to arrival. Some exceptions may apply which your reservations agent can advise you of at the time of cancellation.

Conference Registration Information:

PARKING:

There is a \$14.00 a day charge for parking.

Types of Registration:

Package registrations for AAMA members, nonmembers and Students include entrance to all CEU sessions, planned lunches and dinner. (Thursday and Saturday dinners are on your own.)

One day registrations in all categories include entrance to all CEU sessions and lunch for that day.

Educators attending Friday educator sessions must register for a minimum of a one-day registration.

Entrance to the WSSMA House of Delegates and reference committees is free to all attendees and is encouraged.

Registration deadlines are clearly stated on the registration form. Please submit early for best rates.

We must have our meal counts into the hotel ahead of time. Registrations post marked after the standard deadline does not include meals. On-site/same day registration will not include meals.

Sunday, April 30 is a post conference Board meeting. All members are encouraged to attend.

Questions? Please contact:

Claire Houghton CMA (AAMA)
clairehoughton9@gmail.com or Doreen Hoch
CMA (AAMA) doreenhoch@gmail.com

Please put CONFERENCE 2023 in the subject line; we will respond as soon as possible.

WSSMA 56th Annual Conference
Hosted by Great Spokane Chapter of Medical Assistants
April 27th, 28th, and 29th, 2023



Please print!

Name (include credentials): _____ AAMA Member ID# _____
 Address: _____ City: _____ State: _____ Zip: _____
 Phone number :(_____) _____ **E-Mail:** _____
 State Society: _____ Current Chapter or State Position: _____
Current AAMA Status (Check one) Member _____ Non-Member _____ Educator _____
Is this your first State Conference? No: _____ Yes: _____
Are you a new CMA(AAMA) (since Apr 2022)? No _____ Yes _____ **Have you recertified** (since Apr 2022)? No _____ Yes _____
 Will you be attending the **Educators/ Instructors Session?** No _____ Yes _____
 (must be registered for Friday Conference)

This registration is transferable to another person, but the fees are non-refundable. On-site registration fee is in addition to above fees (NO meals included) *Postmarked or emailed after April 7th will be considered "on-site" registration.	EARLY BIRD	STANDARD
	Postmarked by 15-Mar-23	Postmarked by March 16 - April 7, 2023 *
AAMA Member Thursday/Friday/Saturday Pkg (includes 3 lunches & Fri/Sat dinners)	\$260.00	\$335.00
AAMA Member Friday/Saturday Pkg (includes 2 lunches & Fri/Sat dinners)	\$185.00	\$260.00
AAMA Member Friday/Saturday Pkg (includes 2 lunches & Fri/Sat dinners)	\$185.00	\$260.00
AAMA Member One day rate (includes lunch but no dinner) Which day are you attending	\$95.00	\$170.00
Non- Member Thursday/Friday /Saturday Pkg (includes 3 lunches & Fri/Sat dinners)	\$350.00	\$425.00
Non- Member Fri/Saturday Pkg (includes 2 lunches, & Fri/Sat dinners)	\$265.00	\$340.00
Non-Member One day rate (includes lunch but no dinner) Which day are you attending?	\$135.00	\$210.00
AAMA Student Rate Thursday/Friday/Saturday Pkg (includes 3 lunches & Fri/Sat dinners)	\$200.00	\$275.00
AAMA Student Rate Friday/Saturday Pkg (includes 2 lunches & Fri/Sat dinners)	\$145.00	\$220.00
AAMA Student Rate 1-day rate (includes lunch but no dinner) Which day are you attending?	\$75.00	\$150.00
Non-Member Student Thursday/Friday/Saturday Pkg (includes 3 lunches & Fri/Sat dinners)	\$260.00	\$335.00
Non-Member Student Rate Friday/Saturday Pkg (includes 2 lunches & Fri/Sat dinners)	\$185.00	\$260.00
Non-Member Student Rate 1-day rate (includes lunch/no dinner) Which day are you attending?	\$95.00	\$170.00
Extra Lunch ticket (any day lunch) \$35 each X \$35 =		
Extra Dinner ticket (Friday or Saturday night) \$55 each X \$55 =		
On-site registration fee in addition to above fees (NO meals are included)	N/A	\$75.00
Total Amount Owed:	\$	\$

Note to all Saturday attendees: We need accurate meal counts: Are you staying for Saturday night dinner **No Yes**

☞ Dietary needs/ Allergies? No _____ Yes _____ **Please Specify:** _____

PAYMENT:

____ Enclosed is my check or money order made payable to **WSSMA Conference**

____ I would like to pay with Credit/Debit card and here is my information:

Card # _____ Type _____ Expiration _____ CVV Code _____

Billing Zip Code _____ Signature _____

Please e-mail or mail completed registration form, payment and a copy of your curent AAMA Membership card to:
 WSSMA Conference 2023 c/o Doreen Hoch 3525 W Staley Rd, Deer Park, WA 99006. If paying by credit/debit card
 you may e-mail your registration form and copy of AAMA card to: doreenhoch@gmail.com